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## **DIRECTOR OF IMPACT AND RESEARCH POLICY JOB DESCRIPTION**

### **ABOUT THE ALLIANCE FOR MIDDLE EAST PEACE**

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Founded in 2006 and headquartered in Washington, D.C., with offices in Europe, Israel, and Palestine, the Alliance for Middle East Peace (ALLMEP) is the largest and fastest growing network of Palestinian and Israeli peacebuilders. We envision a Middle East in which our community of Palestinian and Israeli peacebuilders lead their societies toward and beyond a sustainable peace.

With a coalition of over 160 organizations—and tens of thousands of Israelis and Palestinians—we foster cooperation that increases impact, add stability in times of crisis, and build an environment conducive to peace over the long term.

On the ground, our expert team, drawn from both the shared society and cross-border communities, works to incentivize cooperation and develop partnerships, as well as provide member services and programming, so that our community operates with greater strategic impact. Internationally, our teams in the United States and Europe work to amplify the visibility of members in the media and in the corridors of power, and to ensure that the field is adequately resourced, so that it can reach its inherent potential. This is not merely an ambition. To date, our advocacy has helped to introduce close to \$400 million in government support into the field, including the creation of USAID's Conflict Management and Mitigation Fund and the Nita M. Lowey Middle East Partnership for Peace Act, as well as funding from international governments.

### **POSITION DESCRIPTION**

ALLMEP prides itself on driving greater professionalization, research and rigor in the peacebuilding field. Over the last three years we have produced or partnered on several important milestones in this space, with polling, research and analysis that have helped to improve the work of the field and to educate the diplomatic and philanthropic community. ALLMEP is now seeking a Director of Impact and Research Policy to further develop this priority; to expand and strengthen ALLMEP's leadership in data, analysis and thought leadership; and to directly inform policy initiatives and programs in the field.

Reporting to the Executive Director (ED), and working closely with ALLMEP's regional, development and advocacy teams, this will be a multifaceted role.

Firstly, they will take responsibility for setting the agenda in how the field is developing its measurement and evaluation (M&E) criteria, designing and implementing a series of surveys and research projects aimed at capturing current impact and fieldwide trends, synthesizing existing data-sets, and then harnessing those insights to craft recommendations and analyses that can help the field to achieve even greater impact.

This will also include the long-term development of platforms that can capture ever-greater amounts of data on the aggregated impact of the field, shaping a dataset and knowledge base that can help inform ALLMEP, our members, and our key external stakeholders. In so doing, this effort will involve working collaboratively and cooperatively with key players and partners that have a shared interest in impact data.

Secondly, they will be responsible for producing, in tandem with the Advocacy Team, outward-facing resources that can be used to educate and inform external stakeholders, such as governments, donors, media, the academy and others, about the impact of peacebuilding programs, contributing to policy-oriented ideas and resources that can further strengthen and innovate the field. The Director will also be responsible for convening and leading groups of thought partners from various institutions for whom peacebuilding is only a part of their activities and/or theories of change.

The ideal candidate will have a demonstrated track record in research, analytics and data management, will be a strong writer and communicator, able to clearly convey and explain complex ideas, and will be comfortable managing up, across, and down in multi-cultural environments, able to work within a global team that is widely dispersed.

## **KEY RESPONSIBILITIES**

- Working closely with the Executive Director, develop, implement, and manage a strategic plan aimed at radically increasing the quality and quantity of research being produced on the theme of peacebuilding in Israel/Palestine;
- Working closely with the Regional Chief of Staff, update and implement ALLMEP's own M&E system and procedures;
- Design and implement a strategy for unearthing the best possible insights, data and recommendations for peacebuilding, working closely with ALLMEP's regional team to ensure that the full utility of ALLMEP's 160+ member network is being harnessed;
- Lead on the drafting of at least 6 externally-facing resources per year (e.g., policy papers, articles, recommendations, etc.), working closely with ALLMEP's advocacy and communications teams who can provide support and additional bandwidth;
- Lead on the design of M&E structures, platforms and technological solutions, working with external partners who can provide the requisite technical assistance if necessary, to create a system that is gathering maximum amount of data from the field, and is incentivizing best practice among a variety of peacebuilding organizations;
- Periodically represent ALLMEP virtually and in person to donors, government officials, and others in order to share insights gleaned from the research, in coordination with ALLMEP's advocacy and development teams;
- Foster a healthy and collaborative culture across the organization, where research and data help to drive key decisions; and
- Other duties as assigned.

## **QUALIFICATIONS**

- Postgraduate-level degree;
- 5-10 years of experience in high-level research work in an associated field;

- Experience designing and managing research projects, ideally with other stakeholders;
- Experience in managing, manipulating and analyzing complex datasets, as well as technical skills in database management and associated platforms used for quantitative analysis;
- Excellent writing and editing skills;
- Ability to articulate ideas clearly both verbally and in writing; and
- Ability and willingness to travel abroad periodically.

### **DESIRED QUALIFICATIONS**

- Familiarity with social movement theory, and with associated literature around sociological, psychological, economic and/or political driver for socio-political change;
- Experience managing focus groups and/or other qualitative research projects
- Knowledge of Israeli/Palestinian history, politics, and society, and/or experience working in the region;
- Familiarity with Israeli/Palestinian social and political movements and the wider civil society environment;
- Arabic and/or Hebrew language skills.

### **PHYSICAL REQUIREMENTS**

There are no extraordinary physical requirements for the performance of the essential functions of this position. ALLMEP will make reasonable accommodations to enable individuals with disabilities to perform essential functions.

### **POSITION LOCATION**

Flexible between Middle East, Europe and the US

### **SALARY & BENEFITS**

The salary range for this position is \$75,000-\$85,000 commensurate with experience. ALLMEP's benefits package is generous, but varies depending on geographic location and is available on request.

### **TO APPLY**

Please email your resume, cover letter, 1-2 writing samples, and the names of at least two references to [jobs@allmep.org](mailto:jobs@allmep.org) with the subject line: Director of Impact and Policy Research. Materials must address the requirements listed. The position will remain open until filled, but applications will be reviewed as received. No phone calls please.

**All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.**